



## ELECTRONIC SIGNATURE RESET FORM

### Electronic Signature Password Reset Form

Please follow the instructions below to have your **Electronic Signature** password information reset. To ensure the security and privacy of patient information, we request that you provide us with a copy of your driver's license to substantiate your identity.

#### To reset your Electronic Signature:

1. Complete the requested information in the form below.
  - *Information may be typed directly into fields before printing.*
2. Photocopy your driver's license on top of the indicated box below.
3. Sign the request form that contains the image of your driver's license.
4. Fax the completed form to Kinnser Support at: **(512) 519-1416**

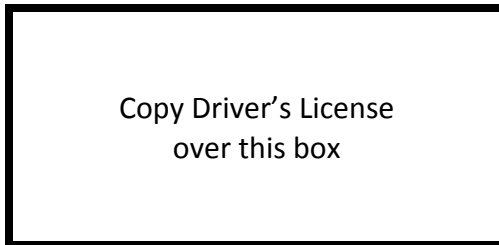
Name: \_\_\_\_\_

Kinnser User Name: \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Contact Phone  
or E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_



**When your Electronic Signature has been reset, you will receive a message in your Kinnser K-mail InBox.** You will be prompted to create a new Electronic Signature upon your next Electronic Signature attempt.

***Please note!*** If you have forgotten your **Log In Password** information, please contact your agency administrator directly to have that password reset. This form is used to reset Electronic Signature password information ONLY.